



Tuscany residents Association Renting Policies

Who can rent the facility?

You must be a Tuscany Resident in good standing (i.e.: your Tuscany Residential Fees are paid in full).

If you are not a TRA member and the venue is rented by a resident for you, that person will be required to attend the event from start to finish.

You are responsible for your guests & their actions.

What type of event are you having?

Your event cannot be open to the public (i.e.: you must know the invited guests)

We are a non -profit facility, therefore we do not allow open houses, sales, fundraisers, auctions, or charity events. No entry or registration fees or monetary transactions during your event at the club.

Multiple Bookings:

You can only book one event at a time as we only have limited space to rent out to Tuscany Residents. Your first event must be over before we can start the process to rent again.

General Information:

There is a two hour minimum for rentals.

We can only rent the gym for one hour at a time so as to allow other residents to rent it as well.

Gym rental times are as follows:

Saturdays & Sundays: 12:30pm-1:30pm **OR** 3:00pm-4:00pm

Events can be permitted past the Club closing time which is 10pm thereafter cut off is midnight, at a security fee of \$100.00 per hour.

If you are having a party (ie: kids birthday party) your guests may go into the park as long as this is indicated when signing the contract.

Set up time and clean up time must be included in your rental time (e.g. : if your party is two hours long, we suggest you book a half hour beforehand to set up and a half hour after for clean up) Therefore, your rental would be 3 hours long.

Cancellation and Rescheduling:

After the contract is signed & you need to cancel it, 50% of the fee & a \$25.00 admin fee will apply.

After the contract is signed if you need to make changes to it, a \$25.00 admin fee will apply.

No changes will be made 48 hours prior to the day of the event.

If an exception is made and you have requested changes to be made on the day of your rental or within the 48 hours prior to the rental date an administration fee of \$50.00 will apply.

Damage Deposit

We require a damage deposit in the form of a cheque for \$500.00 made out to Tuscan Residents Association dated for the date of your event. This will be returned to you via mail, pick-up, or we will be shredded as requested.

How to start the process:

Send an Email to: rentals@tuscanyclub.ca

We will then book off the room, date & timeslot if it is available. You will then need to book an appointment to sign the contract, bring the damage deposit cheque and make a full payment after signing the contract.

We will hold the room up until your appointment date & if there is a no show we will assume you no longer require the room and will be made available for renting. Please call ahead if you need to change the appointment time or if you cannot make it.